Military Certificate Application

**Purpose:** The Illinois State Genealogical Society created the Military Certificate Project to recognize the sacrifices made by Illinois veterans while rewarding their descendants for providing important historical data. Information submitted in support of the applications helps us expand our database and preserve material so that it will be available for future generations of researchers. We have added the Mexican War and Spanish-American War to ensure that veterans of all our wars are recognized.

**Eligibility:** The applicant must be descended from an American military veteran who actively served in one of the conflicts specified on page 3 and lived, died, or was buried in Illinois.

**Descent - direct versus indirect:** A direct relationship is through bloodline (i.e., the “child of a child”) while an indirect relationship is through a sibling, uncle, aunt, or cousin. Type of relationship (direct or indirect) notwithstanding, the applicant must still prove that relationship on the accompanying forms. First, please thoroughly read the Application Instructions (next page).

**Fees (application fees will not be refunded):**

- The basic fee for each application is $20.00. One certificate is included in the fee and will be mailed after eligibility has been verified.

- If additional veterans in the same bloodline from other wars are included and proven on the same application, the fee for each additional certificate will be $10.00.

- Immediate relatives (parents, siblings, children, or grandchildren) of the applicant who wish to apply at the same time as the original applicant must also fill out an application. Their forms must be included in the same package with the original application. Documentation attached to their forms need only prove their relationship to the original applicant. These applications entitle the additional applicant a certificate for each validated veteran, with a fee of $10.00 each.

**Permission Release:** I hereby give permission to the Illinois State Genealogical Society to include and/or reproduce the following submitted lineage information in any of its publication, microfilm, digitization, website database projects, or unknown future technologies.

Signature: ___________________________________________ Date: ____________
Printed Name: ___________________________________________ Telephone: ____________
Mailing Address: ___________________________________________ Email Address: ____________
Application Instructions - print or type in black ink only; do not use staples

1. A complete application consists of at least one Ancestor Record Page, the Straight-Line Lineage Chart, and all required proof documents. If you have additional ancestors, submit a separate Ancestor Record Page for each. An immediate relative desiring duplicate certificate(s) must include a separate Straight Line Lineage Chart showing relationship from him or her only to the original applicant.

2. Check the box to indicate the war in which your ancestor served.

3. Complete the Straight-Line Lineage Chart. Each person on the chart, including the applicant, must be proved as the child of the preceding generation. The applicant will be the last person on the chart.

4. Names: (a) Use all caps for surnames. (b) Use maiden surnames for women. (c) List all given names of an individual. (d) Place quote marks around nicknames. (e) Place aliases in brackets.

5. Dates: Write as day/month/year (4 Jul 1776).

6. Include a verifying proof document for each birth, marriage, death, etc. (copies - not originals - as documents will not be returned). Unsourced records from Ancestry.com, family histories, and unsupported information from cemetery sites such as Find A Grave are NOT acceptable.

7. Number proof documents consecutively and note key areas in long documents with an arrow.

8. On the back of each proof document, include: (a) applicant and ancestor’s name, (b) identifying document number, and (c) source information for each proof document. Write that Doc # on the form.

9. Cite sources for proof documents. Include full title, author, publication date, and page number.

10. Original source documents are the preferred proof documents where available. Examples are:
   - Vital Records: birth, marriage, or death records.
   - Church Records: birth, baptism/christening, marriage, death, or burial record.
   - Bible Records: include copy of bible publication page showing date of publication.
   - Military Records: enlistment, service, discharge, or pension papers.
   - Census Records: include source documentation.
   - Cemetery Records (does not include Find A Grave): include name and location of cemetery.
   - Other Government Records: naturalization, passports, land purchases and sales, probate records, tax records, or lawsuits.

11. Each completed package will consist of:
   - Completed Page 1, with signature authorizing release.
   - One completed Page 3 (with war checked) for each ancestor to be awarded a certificate.
   - Completed Lineage Chart (Pages 4-5) showing relationship from applicant to ancestor. Family members applying at the same time must include separate Lineage Charts showing their relationship to applicant.
   - All proof documents, identified as indicated.
   - Payment (check) in the correct amount.

12. Direct questions to isgsmilitarycerts@ilgensoc.org.

13. Send completed package to: Illinois State Genealogical Society  
   P. O. Box 10195  
   Springfield, IL 62791-0195
Ancestor (Gen# 1) Record Page

Military Certificate (Check all that apply)

<table>
<thead>
<tr>
<th>War</th>
<th>Time Period</th>
<th>Direct</th>
<th>Indirect</th>
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<tbody>
<tr>
<td>a. Revolutionary War</td>
<td>19 Apr 1775 – 3 Sep 1783</td>
<td>☐</td>
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<td>b. War of 1812</td>
<td>18 Jun 1812 - 16 Feb 1815</td>
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<td>c. Black Hawk War</td>
<td>14 May 1832 - 2 Aug 1832</td>
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<td>d. Mexican War</td>
<td>25 Apr 1846 - 2 Feb 1848</td>
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<td>e. Civil War</td>
<td>12 Apr 1861 - 9 Apr 1865</td>
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<td>f. Spanish-American War</td>
<td>21 Apr 1898 – 4 Jul 1902</td>
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<td>g. World War I</td>
<td>6 Apr 1917 - 11 Nov 1918</td>
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<tr>
<td>h. World War II</td>
<td>7 Dec 1941 – 2 Sep 1945</td>
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Ancestor’s Name: __________________________ Rank (if known): ________________

Dates served in military: __________________________ Doc #s: ________________

Military unit(s) (if known): __________________________ Doc #s: ________________

Dates and Counties of residence in Illinois: __________________________

Date of Birth: __________________________ Place of Birth: ______________________

Day Month Year City County State

Date/Place of Death: __________________________ / __________________________

Day Month Year City County State

Place Buried: __________________________

Name of Cemetery City County State

Ancestor’s Father’s Name (if known): __________________________

Mother’s (Maiden) Name (if known): __________________________

Spouse’s (Maiden) Name: __________________________

Spouse’s Date/Place of Birth: __________________________ / __________________________

Day Month Year City County State

Spouse’s Date/Place of Death: __________________________ / __________________________

Day Month Year City County State

Place Buried: __________________________

Name of Cemetery City County State

Date/Place of Marriage: __________________________ / __________________________

Day Month Year City County State

Children of Subject Ancestor:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yr Born</th>
<th>Where</th>
<th>Yr Died</th>
<th>Where</th>
<th>Spouse</th>
<th>Yr Married</th>
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Doc #s for children: __________________________ (List additional children on separate sheet)
Straight-Line Lineage Chart for:

Your name: ____________________________________ Ancestor’s name: __________________________

Please complete the following chart from your ancestor through yourself (you will be the last Gen). Format dates as day/month/year (4 Jul 1776), and places as city, county, state. For additional ancestors for whom you desire a certificate, enter only the ancestor’s name on the appropriate Generation (Gen) line and leave subsequent lines for that generation blank. Fill out and include a separate Ancestor Record Page with all required proofs for that ancestor.

Your Name (as it is to appear on the certificate): ______________________________________________
Your address: __________________________________________________________________________

Gen 2. Ancestor’s Child __________________________________________ was my_____________________
Born on __________________ at __________________________________________________________
Died on __________________ at __________________________________________________________
Married to __________________________ on________________________
at ______________________________________________________________
Information for this person proved by Doc #s: ____________________________________________

Gen 3. Their Child __________________________________________ was my______________________
Born on __________________ at __________________________________________________________
Died on __________________ at __________________________________________________________
Married to __________________________ on________________________
at ______________________________________________________________
Information for this person proved by Doc #s: ____________________________________________

Gen 4. Their Child __________________________________________ was my______________________
Born on __________________ at __________________________________________________________
Died on __________________ at __________________________________________________________
Married to __________________________ on________________________
at ______________________________________________________________
Information for this person proved by Doc #s: ____________________________________________

Gen 5. Their Child __________________________________________ was my______________________
Born on __________________ at __________________________________________________________
Died on __________________ at __________________________________________________________
Married to __________________________ on________________________
at ______________________________________________________________
Information for this person proved by Doc #s: ____________________________________________
Gen 6. Their Child ____________________________ was my____________________
Born on __________________ at ________________________________
Died on __________________ at ________________________________
Married to ________________________________ on ______________________
at ________________________________
Information for this person proved by Doc #s: __________________________________________

Gen 7. Their Child ____________________________ was my____________________
Born on __________________ at ________________________________
Died on __________________ at ________________________________
Married to ________________________________ on ______________________
at ________________________________
Information for this person proved by Doc #s: __________________________________________

Gen 8. Their Child ____________________________ was my____________________
Born on __________________ at ________________________________
Died on __________________ at ________________________________
Married to ________________________________ on ______________________
at ________________________________
Information for this person proved by Doc #s: __________________________________________

Gen 9. Their Child ____________________________ was my____________________
Born on __________________ at ________________________________
Died on __________________ at ________________________________
Married to ________________________________ on ______________________
at ________________________________
Information for this person proved by Doc #s: __________________________________________

Gen 10. Their Child ____________________________ was my____________________
Born on __________________ at ________________________________
Died on __________________ at ________________________________
Married to ________________________________ on ______________________
at ________________________________
Information for this person proved by Doc #s: __________________________________________